

COMPANY PROFILE



JAMADI HOLDINGS (PTY) LTD

Excellence in Safety

DOCUMENT

Company profile

PREPARED BY

JJ van Dam

DATE

May, 2023

Contents

1.	INTRODUCTION.....	2
2.	JAMADI HOLDINGS: YOUR PARTNER IN H&S	3
3.	OUR MISSION & VISION	4
4.	WHERE ARE WE.....	5
5.	OUR SERVICES	6
6.	AREAS OF EXPERTISE	11
7.	PROFESSIONAL AFFILIATION	11
8.	PROFESSIONAL AFFILIATION	12

1. INTRODUCTION

Jamadi Holdings (Pty) Ltd provide specialized and personalized Health and Safety services to industries that is governed by the Occupational Health and Safety Act and its Regulations. We believe in teamwork and strive to provide a service that will benefit all those involved. We guide clients through the process of compliance and advise on all steps throughout the lifecycle of new and /or existing projects including occupied premises utilized by employees and visitors.

A safe environment causes employees to feel safe and unhindered to conduct their work in a productive and efficient manner. Our goal is to achieve this eutopia by implementing a health and safety management process that will involve all affected parties facing daily challenges affecting their health and safety. A safe environment allows visitors to openly engage with others in a meaningful and productive manner.

Jamadi Holdings currently focuses exclusively on Health and Safety Consultancy services and have clients in private as well as public enterprises. We aim to make a difference in the way we approach compliance and believe in good communication and hard work to achieve these goals.

It realizes the importance of an effective, well-structured, and workable solution backed by vast experience and rock-solid foundations in the Health and Safety industry.

2. JAMADI HOLDINGS: YOUR PARTNER IN H&S

The company was founded in May 2020 by a qualified and registered Health and Safety Manager (SACPCMP reg CHSM/387/2017) with diverse experience in the construction, hospitality, and food industries. Construction experience include road construction and maintenance, bulk earthworks, blasting operations, infrastructure development (including hostels, factories, airplane hangars and offices etc.), 765 kV power stations, horizontal directional drilling, tunnelling, alternative energy projects (wind, solar, hydro and biogas) as well as various other small property development projects. Other experience include representation on behalf of body corporates, design and implementation of health and safety systems for food production factories, restaurants as well manufacturing companies.

The company often makes use of other registered professionals and engage in meaningful and beneficial partnerships to provide the best possible service to our clients.

The various legal implications for operating a business in South Africa places a further obligation on companies to perform according to a set standard. These Acts and Regulations forms the backbone of legal compliance and it is expected from registered companies to comply.

Jamadi Holdings has the expertise and backing to provide your company with professional services to protect your liability, establish a workable and affordable solution and set you apart from your competitors.

We are able to analyze your needs, assess your company's current effectiveness, provide sound advice and assist companies to implement process that will sustain your exposure to risk.

This process is non-invasive and gives clear direction as to the end goal. Employees working in your company will benefit by having the opportunity to form part of the process and thereafter work in a safe and healthy environment.

3. OUR MISSION & VISION

Our Mission

Jamadi Holdings strives to make a difference in the lives of all people in all walks of life by providing a service that will ensure safe working environments with long and prosperous careers.

Quality and reliability

Jamadi Holdings recognizes the importance of providing a reliable and sustainable service to our clients. It is our goal to continually improve and grow to sustain an effective and robust service that enhance the quality and profession of Health and Safety Management in all industries.

To this end we are committed to the following six imperatives for improving service quality:

- Keeping abreast of all regulatory changes
- Employing professionally qualified personnel
- Continuously improving company service through effective training and development
- Effective problem-solving resolutions
- Professional change management solutions
- Continual documentation improvement

Our keys for development:

- Desire for Excellence
- Trust and confidence build-up
- Innovation
- Transparency
- Teamwork

We believe in

- Motivation
- Collective responsibility and leadership
- Professionalism and ethics
- Adding values to our client needs

4. WHERE ARE WE

Jamadi Holdings is based in Cape Town South Africa, in a suburb called Kraaifontein. We are not office bound and work from home. We can therefore be flexible to work from any area where needed.



5. OUR SERVICES

■ H&S CONSULTANCY

We provide consultancy services to all industries as applicable to the Occupational Health and Safety Act 85 of 1993.

We currently service the Construction Industry by providing the following services:

- Represent clients on various projects as the appointed H&S Agent. These services include the scope of per the SACPCMP scope of services and includes services from stages 1 to 6. (Note section 5 (5) of the Construction Regulations 2014.) The scope of services as stipulated by the SACPCMP can be accessed at <https://www.sacpcmp.org.za/our-services/construction-health-and-safety/categories/pr-chsa/>
- Represent contractors by providing H&S Files, assessing their work environment, and providing detailed reports on findings.
- Serving in an advisory and health and safety management capacity where needed.

The SACPCMP scope of services, and therefore our scope of services includes the following:

Stage 1 – Project Initiation and Briefing

- Demonstrate the Construction Health and Safety Agent competency and resource.
- Assist in developing a clear construction project health and safety brief.
- Attend the construction project initiation meetings.
- Conclude the terms of the agreement with the client.
- Advise on the necessary surveys, analyses, tests and site or other investigations where such information will be required for the next stage of the project.
- Advise the client on the adequacy of health and safety competency and resources of the other consultants.
- Identify construction project health and safety risk profile.
- Provide necessary information within the agreed scope of the construction project to the other consultants.
- Define the Construction Health and Safety Agent scope of work and services.

Stage 2 – Concept and Feasibility

- Agree the documentation program with the principal consultant and other consultants.

- Attend design and consultants' meetings.
- Review and evaluate design concepts and advise on construction project health and safety in conjunction with the other consultants.
- Review, update and agree the construction project health and safety risk profile and prepare the construction health and safety policy for the construction project.
- Advise on preliminary cost estimates/budgets for construction project health and safety.
- Prepare draft construction project baseline risk assessment.
- Assist the client and principal consultant in the procurement of the necessary and appropriate specialists, including a clear definition of their roles, responsibilities, and liabilities.
- Advise the client on the adequacy of the health and safety competency and resources of the appropriate specialists.
- Assess and approve the appropriate specialist's health and safety plans.
- Monitor the implementation of the appropriate specialist's health and safety plans, including periodic audits.
- Prepare the draft construction project health and safety specification.
- Agree the format and procedures for health, safety and hygiene construction project control.
- Advise and agree with the other consultants regarding their construction project health and safety requirements and related design risk management responsibilities.
- Liaise, co-operate and provide necessary information to the client/principal consultant and the other consultants.

Stage 3 – Design Development

- Review the documentation program with the principal consultant and the other consultants.
- Attend design and consultants' meetings.
- Finalise the construction project health and safety risk profile.
- Advise designers of their health and safety legal liabilities and responsibilities for constructability, maintainability and operationability of the structure.
- Manage, co-ordinate, integrate and record the design risk management process with the other consultants in a sequence to suit the documentation program.
- Monitor the integration of health and safety aspects for constructability, maintainability and operationability of the structure during the design process and finalise the construction project baseline risk assessment.
- Identify and implement precautions necessary for construction project health and safety control and update the construction project tender health and safety specifications.
- Agree on a format for the health and safety file.
- Assess and approve necessary construction project health and safety plans for early works.

- Monitor the implementation of necessary construction health and safety plans, including periodic audits for early works.
- Assist the cost consultant with detailed information for initial construction project health and safety cost estimates/budgets.
- Liaise, co-operate and provide necessary construction project health and safety information to the client, principal consultant and the other consultants.

STAGE 4 - TENDER DOCUMENTATION AND PROCUREMENT

- Attend design and consultants' meetings.
- Assist in developing a clear construction project health and safety procurement process.
- Finalise construction project tender health and safety specifications and integrate with procurement documentation.
- Provide and record construction project health, safety, hygiene and design risk information to the principal consultant and other consultants.
- Prepare construction project health and safety documentation for submission to authorities.
- Participate in construction project tender clarification meetings.
- Assist with the evaluation of tenders and verify the contractor's competencies, knowledge, and resources to carry out the construction works in a safe and healthy manner.
- Assist the cost consultant in the finalisation of the construction project health and safety cost estimate/budget.
- Assist with the preparation of contract documentation for signature.
- Prepare construction project health and safety mobilisation and access plans for the construction work.
- Assess samples, mock-ups and products for construction project, structural maintainability and operability health and safety compliance.

STAGE 5 - CONSTRUCTION DOCUMENTATION AND MANAGEMENT

- Assess, discuss, negotiate, and approve the contractor(s) construction project health and safety plans.
- Submit necessary construction health and safety documentation to authorities and facilitate permits that may be required to commence the construction work.
- Attend site handover meetings and lead construction project health and safety mobilization and access plans.
- Attend regular site, technical and progress meetings.
- Prepare revised construction project health and safety risk profile, specifications, and cost estimates/budgets where there is scope of work changes.
- Monitor the implementation of the construction project health and safety plans in accordance with the construction project health and safety

specification and further scope of work changes and recommend stop work orders where necessary.

- Monitor design risk management.
- Perform incident and accident investigations where necessary.
- Audit compliance with the construction project health and safety plans and brief the project management team and contractor(s) following site audits.
- Conduct construction health and safety management system audits.
- Facilitate construction health and safety system and plans reviews for continual improvement.
- Monitor the compilation of the construction project health and safety file by the contractor(s).
- Prepare and maintain the consolidated health and safety file.
- Prepare the structure commissioning health and safety plans.

Stage 6 – Project Close-out

- Review, discuss and approve the health and safety file with the contractor(s) and manage the construction project health and safety during the defect's liability period.
- Cancel all construction project health and safety legal appointments.
- Prepare the health and safety operations and maintenance report.
- Prepare the consolidated construction project health and safety close - out report.

Additional related Services

- Provide advice to the Client on health and safety competence and resources of up to [number] proposed designers prior to arrangements being made for design work to begin.
- Prepare [number] additional copies of the health and safety file.
- Prepare [number] copies of abstracts of the health and safety file for delivery to tenants by the Client/Owner's (The contents of the abstracts to be determined in consultation with the Client/Owner's legal advisors).
- Seek the co - operation of and co – operate with anyone else involved in a construction project at an adjoining site so far as necessary to enable them to perform their duties under the Construction Regulations.
- Facilitate co – operation and co – ordination in relation to duty holders on adjoining construction sites as it may affect the project; ensuring that suitable arrangements are made and implemented for the co – ordination of health and safety measures during planning and preparation for the construction phase.
- Keep a record of the health and safety file.
- Convert the health and safety files on other projects to match Client/ Owner's electronic format.

- Carry out necessary inspections at the appropriate stages to verify that the construction of the relevant structure is carried out in accordance with the design.
- To stop any contractor from executing any construction work that is not in accordance with the relevant design's health and safety aspects.
- Assist in the development of maintenance schedules for the Client/Owners completed structure.
- Inspect the structure on behalf of the Client/Owner once every six (6) months for the first two (2) years on completion of the structure and then yearly thereafter, to ensure the structure remains safe for continued use and records are kept of such in the structure's health and safety file.

We service other Industries by providing the following services:

- Conduct initial assessment of the whole premises, conduct a feedback session, and provide a detailed report on the findings.
- Design client specific documentation (includes H&S plans, Covid 19 workplace plans and risk assessments, task specific risk assessments, appointments, registers and checklists, safe operating procedures, H&S policies etc.)
- Conduct annual, half yearly, quarterly, or monthly Audits on the premises and provide a report.
- Assist with accident / incident investigations excluding dealings with the Compensation Commissioner.
- Assist with hazardous and/or flammable chemical management.
- Assist with waste management processes.
- Assessment on existing emergency evacuation route and equipment and provide a detailed report on the findings.
- Assist with creating an emergency evacuation protocol and process.
- Assessment of training needs and providing advice on reputable service providers.
- Assist with setting up H&S Committees that includes the election process, appointments, and advice on how to schedule monthly meetings. Providing all necessary documentation including election sheets, appointment letters on client's letterhead and example minutes of meetings.
- Assist with contractor appointment, documentation, and monitoring.
- Assist with legal signage and locations.
- Assist with developing H&S rules and procedures for staff which can be joined with human resource related matters.
- Assessment of current Covid 19 implementation processes and providing professional feedback on shortcomings (if required).
- Creating new Covid 19 systems for implementation at the workplace (if required).

6. AREAS OF EXPERTISE

Main Strength of Jamadi Holdings lies in the exceptional knowledge and skill base that exists within its core management personnel. It is here that the passion for the implementation and management of Health and Safety compliance portals provides a competitive advantage to the Companies' appointment as your preferred Health and Safety Specialist.

- Analysis of current H&S systems and provision of documented response.
- Strategic risk analysis of current conditions
- Development of new and improved documentation.
- Customized design of H&S system
- Specialized advice on H&S implementation
- Provision of specialized H&S services that included the full scope of all stages one to six.
- Appointment of customer friendly agents and staff.
- Provision of project specific specifications and baseline risk assessments
- Monitoring and management of client risk.
- Analysis of premises including condition assessment and reporting.
- Assessment of health management systems and health protocols and the provision of a documented response.
- Covid 19 assessment and the provision of documented response (if required).
- Covid 19 creation of documentation (if required).
- Project specific H&S file creation and monitoring.
- Emergency response and evacuation assessment and the provision of a documented response.

7. PROFESSIONAL AFFILIATION

Jamadi Holdings is proudly members of the following reputed companies & organizations:

■ MEMBER



8. PROFESSIONAL AFFILIATION

Client name	Value of the project	Project Scope	Status	Date completed
Mbuso House, Clara Anna Fontein, Durbanville	R 8 300 000.00	Construction of a complete new residential property	Ongoing	
Dunkeld Foods New H&S Management System	R 70 000.00	Design a new H&S management system for the food factory	Ongoing	
La Motte farm	TBA	Renovation of existing buildings and roads	Ongoing	
Seerus House	R 98 000 000.00	Construction of new private accommodation	Ongoing	
Tygerberg Gesinskerk	Pro bono	Design new H&S management systems. Represent the client as their appointed H&S Consultant.	Ongoing	
Wembley Square Apartments	TBA	Conduct property assessments and provide reports, design and implement new H&S management systems, provide continuous support	Ongoing	
Dassenberg Projects, Boschenmeer	R 3 850 000.00	Laying of retaining walls at new Shoprite building	Completed	July 2020

COMPANY PROFILE

House Adams	R 4 560 000.00	Repair to a fire damaged house	Completed	August 2020
SafetyCon Renovation of PTI Buildings	R 21 000 000.00	Renovation of 5 PTI buildings around Cape Town	Completed	October 2020
SafetyCon Metropolitan and Old Mutual	R 10 000.00	Setting up of H&S files and providing H&S assessments on buildings and property	Completed	June 2021
Department of Public Works Elsenburg 01 Mbele Electrical	R 2 565 000.00	Electrical maintenance to Electrical grid at Elsenburg including new minisubs	Completed	August 2021
Mount Royal Golf & Country Estate	R 6 040.00	Provision of new H&S documentation	Completed	August 2021
Department of Public Works Elsenburg 02 Liteline Electrical	R 408 000.00	Electrical maintenance to Electrical grid at Elsenburg including new minisubs	Completed	September 2021
Department of Public Works Elsenburg 03 Boulo Electrical	R 4 800 000.00	Electrical maintenance to Electrical grid at Elsenburg including new minisubs	Completed	September 2021
SafetyCon Helderberg Manor Retirement Village	R 10 000.00	Creation of new emergency evacuation protocols and systems	Completed	September 2021
Department of Public Works Elsenburg 04 Simpson Suppliers	R 453 700.00	Electrical maintenance to Electrical grid at Elsenburg including new minisubs	Completed	December 2021
House Hellon	R 6 500 000.00	Renovations to an existing property	Completed	March 2022
Fieldbar manufacturing.	R 20 000.00	Design a new H&S management system for the food factory	Completed	April 2022

COMPANY PROFILE

Protea Hotel Stellenbosch	R 2 000.00	Provide inhouse H&S training	Completed	May 2022
Tashas Restaurant, Canal Walk	R 8 000.00	Conduct property assessments and provide assessment reports. Design H&S documentation.	Completed	May 2022
Happinest events and wedding coordinators	R 20 000.00	Design a new H&S management system for the food factory	Completed	June 2022
House Mansour Val de Vie	R 58 000 000.00	Construction of a complete new residential property	Completed	August 2022
SafetyCon UCT Water sustainability project	R 12 000 000.00	Installation of new smart water meter systems at the UCT Campuses	Completed	November 2022
Primi Restaurant Group	R 12 000.00	Conduct property assessments and provide assessment reports	Completed	April 2023
Health and Safety services for appointed contractors				
Providing H&S services and files for various contractors	N/A	Create and implement new H&S files. Perform H&S Officer services on behalf of the main contractor.	Ongoing	Full duration